

**To:** Rodrigues, Cecil[rodrigues.cecil@epa.gov]  
**From:** Page, Denise-T  
**Sent:** Thur 1/23/2014 4:17:38 PM  
**Subject:** FW: Action Needed- Freedom Industries Chemical Spill FOIA Requests  
TDD TL01-14-01-001 WV Chemical Spill.pdf

Good Morning Cecil,

Attached is a Technical Direction Document issued to our START IV Contractor, Techlaw, Inc. , noting the labor categories and assistance requested at the site.

If I could be of further assistance please contact me .

*Denise T. Page*

*Contracting Officer*

*Environmental Protection Agency*

*Region III*

*1650 Arch Street*

*Philadelphia, PA 19103*

*215-814-5195*

*jones.denise-t@epa.gov*

**From:** Page, Denise-T  
**Sent:** Tuesday, January 21, 2014 7:25 AM  
**To:** Blaney, Andrew  
**Subject:** FW: Action Needed- Freedom Industries Chemical Spill FOIA Requests

Hi Andy,

Do you think they'll be interested in the attached TTD?

*Denise T. Page*

*Contracting Officer*

*Environmental Protection Agency*

*Region III*

*1650 Arch Street*

*Philadelphia, PA 19103*

*215-814-5195*

*[jones.denise-t@epa.gov](mailto:jones.denise-t@epa.gov)*

**From:** Borsellino , Ron

**Sent:** Friday, January 17, 2014 12:03 PM

**To:** R3 OPM

**Subject:** FW: Action Needed- Freedom Industries Chemical Spill FOIA Requests

**Importance:** High

See below – if you have documents related to the Charleston WV Chemical Spill or Freedom Industries, Inc, please let Cecil know by Thursday, January 23<sup>rd</sup>.

Thanks

Ron

Ron Borsellino

Assistant Regional Administrator for

Policy and Management

EPA-Region 3

215-814-3170

**From:** duteau, helen  
**Sent:** Friday, January 17, 2014 11:26 AM  
**To:** R3 Deputies  
**Cc:** R3 DIRECTORS; Tate, Rita; Fritz, Frank  
**Subject:** Action Needed- Freedom Industries Chemical Spill FOIA Requests  
**Importance:** High

Dear Deputy Division Directors,

Please forward this message to your divisions and ask them to respond to you. Please screen the responses to estimate (1) the number of employees with responsive documents and (2) the volume of documents. **Then send the estimated number of employees and volume to Rita Tate by Tuesday, January 28.** We will determine the most efficient way to collect the documents once we have those estimates. Questions? Ask Rita Tate (x3424) or Frank Fritz (x2664). Thank you for your assistance in this important matter.

**Message to Division:**

**Do you have documents related to the Charleston WV Chemical Spill or Freedom Industries, Inc.?**

We have received at least two requests under FOIA for documents related to the Charleston WV Chemical Spill from the Freedom Industries, Inc. facility (formerly the Pennzoil refinery).

Please respond to this email **by Wednesday, January 22** and state whether you have any documents related to:

· the Charleston WV Chemical Spill

Freedom Industries Inc.

Please briefly describe the kinds of documents you have. This includes email, email attachments, hard copies, electronic documents like Word or Excel files, databases, etc.

**Preserve all these documents; do not delete, destroy or discard**

EPA has an obligation to ensure that material responsive to these FOIAs is not deleted, destroyed, or discarded.

The Region hopes to streamline the process for responding to Charleston WV Chemical Spill FOIAs by collecting and consolidating the Region's information into one or more electronic or hardcopy repositories. We are asking for your cooperation in this effort.

Again, to help assure the we fulfill our obligations in our data collection and FOIA response efforts, **you should not delete, destroy or discard any e-mails, e-mail attachments, electronic files, papers (including handwritten notes) or other documents related to the Charleston WV Chemical Spill or Freedom Industries, Inc.**

Helen DuTeau, Acting Director

Office of Public Affairs

U.S. EPA Region 3

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Philadelphia, PA 19103

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